

## Tin Whistles Membership Committee Charter

### **Membership**

Vice President (who shall be Chairman)

Club Captain

A minimum of four other TW members in good standing who are current or former Board Members

### Function:

The Membership Committee shall administer the selection of candidates for Regular membership to the Tin Whistles. In addition, this committee will perform the function of the Care Committee.

### Duties:

1. All candidates for Tin Whistle membership follow a process managed by the Tin Whistle Membership Committee.
2. Once presented for membership, the committee ensures that candidates for Tin Whistle Regular membership are full Golf Members of PCC and have been members of PCC for a minimum of 18 months. The committee also verifies handicap information and the number of rounds played.
3. The committee ensures that candidates for Tin Whistles membership are sponsored by a Tin Whistle in good standing who has known the candidate for at least 18 months.
4. The committee ensures that candidates for Tin Whistle Regular membership are seconded by 2 Tin Whistles in good standing who have known the candidate for at least 18 months.
5. The committee ensures that Regular members sponsor no more than 2 candidates per calendar year for Regular membership to the Tin Whistles. Additionally, members can only propose one candidate for membership at a time. Once a candidate goes through the process to the point where he is placed on the wait list, then another candidate may be proposed by the member.
6. The committee schedules a meeting with the Membership Committee and the sponsor for the committee to interview the sponsor relative to his knowledge of the candidate.
7. Once the Membership Committee is satisfied the potential candidate is qualified and suitable, the sponsor shall be asked to deliver to the TW office a completed application for membership and 2 seconding letters from Regular members in good standing. Upon receipt, the Membership Committee ensures that the sponsor and the candidate both attend a TW Overview session presented by the Club Captain.

8. A golf play day is scheduled by the sponsor with 2 current Board Members. The current playing Board Members cannot be a “seconders” to the candidate. The Board Members that have played with the sponsor and the candidate will communicate to the Chairman of the Membership Committee whether the membership process should continue with an interview of the candidate.
9. After the play-in, receiving completed applications and seconding letters, the Membership Committee shall schedule a meeting with the candidate and the sponsor where the committee will interview the candidate.
10. If the committee deems the candidate acceptable, the candidate’s name and photo shall be posted in the Tin Whistle office and on the Tin Whistle web site for a period of 28 days. This posting will include the name of the candidate’s sponsor and the 2 seconders. Current members shall direct any comments regarding the candidate in writing to the committee Chairman with a copy to the Club Captain.
11. If the committee deems the candidate unacceptable, the candidate will not be posted to the TW membership, and the sponsor may request an appearance before the Board of Governors via a written letter to the President to appeal.
12. Following the 28-day posting, the Board of Governors shall review the comments of the membership and vote on the candidate’s membership. The Membership Committee Chairman or his designee shall, in writing, notify the candidate, sponsor and 2 seconders of the Board’s decision. The Board will be presented with no more than 3 candidates per month to vote on.
13. The Board’s decision after appeal or voting shall be final.
14. If necessary, the Membership Committee shall maintain a waiting list of candidates for Board approval. The candidate’s posting date shall determine the order of the waiting list. Should 2 approved candidates have the same posting date, the candidate with the earlier application date shall have priority.

Other Duties:

1. Beginning with the 2023 Board, the Membership Committee shall include the responsibilities of the Care Committee.
2. The Chairman of the Membership Committee may reach out to sponsors in the event the members they sponsored have not paid their annual dues.